Unitarian Universalist Fellowship of Clemson

Minutes – BOT Monthly Meeting

April 28, 2019

12:00 PM in the Founders House

Board Members present: Art Campbell, Terre Balof, Bing Johnson, Renee Mendola, Christine Prado, Mandolin Bright, Tom Hiebel, Scott Jaeschke (by phone)

Staff present:

Members present:

Guests:

- **Call to order at 12:20 pm**
- Welcome and Check In
- Reading and Chalice Lighting
- Approval of March Minutes

Move to approve the March minutes as amended.
Motion: Tom
Second: Bing
Passed by 7 members

- Standing Reports:
  - President's Report
    - Back door has been replaced and RE has been informed
    - Discussion held on policy of concealed weapons as it pertains to the First Responder Manual. Policy will be discussed at upcoming congregational meeting.

Move to approve the UUFC First Responder Manual content with the exception of the segment on armed congregants.
Motion: Tom
Second: Christine

Passed by 7 members

Move to adopt abovementioned segment on armed congregants as a UUFC policy.
Motion: Tom
Second: Christine
Passed by 7 members

- Possibility of having graduate student to draw up plans for porch renovation. Previous plan to acquire design fell through.
- Art distributed attendance report and requested that this be given attention.

- CFO's Report
  - Doing well from a budget standpoint, but need to consider what we should be working towards financially

- Minister's Report/Clemson Pledge Update
  - Sri Lankan community is looking to host a service memorializing the victims of the Easter terror attacks
  - Member of congregation has offered to help contribute to the website for the Clemson Pledge, Terre will follow up

- Council of Committee's Report
  - Plans to visit the website revamp over the summer

➢ Old Business

- Progress on Auction
  - Auction is a success

- Stewardship Chair 2020
  - Becky will be assisting and Liz Branstead will be on hand to help – Scott J. said he would be available if no one else volunteers to fill the role
  - There is a form available for committees to request amount from budget. These should go to Bing.

- Banners Hung in Sanctuary
  - Discussion held on appropriate location of banners, particularly BLM. Banner was brought down temporarily for an event and BOT agrees that it needs to have a permanent location to be displayed.

- Bing has reviewed city codes in regards to signage, but Scott pointed out that he had participated in research on this subject and it was determined that anything displayed that is part of our religious belief is protected by First Amendment

- Trading Post
  - Art will speak with Renee about this

- Alcohol Policy
  - Bing spoke with insurance company regarding liability – If we are having a function and we are not charging for admission and/or liquor, our current policy will cover us. However, if we charge admission for event or for liquor we would need a "host liquor license" and that would need to be a separate policy. If someone has a wedding or some other event, our insurance would be secondary in the event of a lawsuit, and they would have to have some sort of a liability policy which will cover.
    - Liability coverage for those renting can be acquired online cheaply and instantly
    - Bing: We need to have a procedure manual available for anyone renting the building for a wedding covering issues of upkeep, cleaning, UUFC representatives, alcohol, etc. He'd been keeping a list of these issues but needs to be codified.

- New Business

  - Fencing in Children's Playground
    - Tom and Art walked grounds around children's play area and discussed need for better fencing – Bing requested a price so he can determine whether or not it's available in the budget, mentioned there are other planned purchases and BOT will need to determine which items to prioritize
      - Art mentioned possibility of using a different type of material than wood to cut down on cost

  - Revise Personnel Policy
    - Will discuss as Old Business in next meeting

  - Online Stewardship Campaign Procedure
    - Art mentioned possibility of us having an option for members to contribute online
    - Option with Google for Nonprofits was discussed

- Oven in Founder's House
  - Pricing of ovens still taking place.

- Announcements
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- **Adjourn at 1:29 pm**