**UUFC Board of Trustees**

**Wednesday, December 9, 2015 7:00pm**

**Minutes**

Board Members Present: Toni King, Elizabeth Branstead, Susan Clay, Mary Orem, Larry Fredendall, Chad Carson, Ginny Parrish Loy, Pat Zungoli, Cecil Huey

Absent: None

Staff Present: Rev. Terre Balof

Member in Attendance: None

Reading: from *The Walk*, Wendall Wilke

Goodbye to three Board members: Susan Clay, Cecil Huey, Mary Orem

Thank you gift card for Whole Foods to Minister, Rev. Terre Balof. Paid by donations from the Board of Trustees

**Review and Approval of November Minutes**

**Minister's Report**

* Moving forward with Peace Congregation

**Old Business**

* Confirmation of Nominees for Board and Board Committees previously approved by email vote. Clarification of term lengths. Nancy Sumners will serve for 2 years to complete Elizabeth Branstead’s 3 year term. Chad will move to Council of Committees.
* Action on Nominees for Right Relations Council and discussion about next steps in formation of Council. Nominees: Janie Shipley, Mary Orem, Cecil Huey, Bob Hiott. Council will take the Right Relations training in January; Convener is Ceil Huey; they will determine next steps.
* Toni: Adhoc Right Relations Support Team. Purpose is to create a “deep bench” of four or five people who would be trained and available to serve as needed. Board approves members (not voted on by congregation). Moved to meet in Executive Session (Chad and Cecil, moved and seconded).
* Congregational meeting Sunday, December 13, noon.

Agenda: Vision and goals statement, Accomplishments for 2015; Budget and Stewardship

Larry: make Sunday a day of Celebration

* Update from Safety Planning Committee

Convening Safety Committees. Children’s Safety Committee: Theresa Pizutto, Susan

Clay, Christina Parado, Karen Hiebel. General Safety: Mike Kohl, Cecil Huey, Toni King. Still figuring out who will make initial call for emergency issues (tornado, ice storms).

Terrorism: do we need training for intruders or disrupters? Question originated from insurance company. Toni: will set up training in February. Start with adhoc committee; invite law enforcement to assess buildings then train us. Toni: Invite Peace Church to join with us.

* Planned Giving Discussion. Cecil: See Handout. Need to figure out relationship between Financial Council, Stewardship Team, Fund Raising Team, Planned Giving Committee. Cecil proposes adopting Interim Provisional Governing Policy and Operating Procedures of the Planned Giving Committee (previously distributed) effective 1/1/2016. Motion approved and seconded: Mary and Chad.
* Chad: add branding to Financial Planning committee. Will handle this in 2016.
* Stewardship Campaign Update and 2016 budget discussion. See attached. update on pledge returns

**Treasurer's Report - Larry**

* As of 11/30/2015. Everything for 2015 is on target Income is at 93% Expenses is at 88%.

**New Business**

* Acknowledgment of Membership changes. Remove names from membership list of those who have not been members or who have requested to be removed. Moved and approved.
* Reflections on strengths and challenges in Board of Trustees process and accomplishments in 2015. (Please give some thought to what would improve the functioning of the Board next year and what things we should continue doing!) To be handled in January.
* Calendar items

**Other**

* Mary gave her key to Chad. Toni gave her key to Ginny.

**Adjourn 9:06 pm**

Respectfully submitted

Elizabeth Branstead, Secretary

**Reports:**

Minister’s Report

Income and Expense report

***UUFC Statement on Partisan Politics, adopted November 16, 2015:***

As Unitarian Universalists we honor and celebrate diversity in all its dimensions, including political orientation. While our fifth principle endorses the democratic process and our commitment to justice calls us to be actively engaged in the work of governing our city, state and nation, our religious community will not endorse candidates or engage in political activities. As individuals, we need to be respectful of the sincere political convictions of everyone in our beloved community, including in our use of email and social media. As election season gets underway, please keep in mind that our Fellowship does not use its facilities, nor rent its facilities, for any political rallies or other purposes it deems to be supporting the interests of a particular political candidate or party.