**UUFC Board of Trustees**

**Wednesday, February 24, 2016 7:00pm**

**Minutes**

Board Members Present: Toni King, Elizabeth Branstead, Larry Fredendall, Ginny Parrish Loy, Pat Zungoli, Chad Carson, Nancy Sumners, Tom Hiebel, Sarah McNeill

Staff Present: Rev. Terre Balof, Ed Proulx

Member in Attendance: None

**Minister’s Report: Terre**

* Recommend updates to the building rental policy, rates, and rental procedures. Issues tabled till March board meeting.
* Volunteer recognition will be held on June 12th (Sunday), board will help coordinate with Hospitality, Membership, and RE.
* Action item:
  + ***We move that the availability of alcohol needs to be included in the event publicity.***
    - Motion: Nancy
    - Second: Ginny
    - Opposed: Tom

**Council of Committees Report: Chad**

* Discussed where to put Outreach Committee in flowchart. Will table discussion until after the Strategic Planning workshop.
* Proposed creating committee descriptions handouts for new members.
* Proposed a Strategic Planning workshop on March 16th (Wednesday) from 6:00 pm- 9:00 pm to discuss outreach and narrow list of outreach projects (with Connie Goodbread in attendance).
  + ***The board agreed to move forward with the Strategic Planning workshop.*** 
    - Motion: Toni
    - Second: Ginny
    - Unanimous

**Old Business-Toni**

* Safety meeting will start 15 minutes early.
* Discussed design of Planned Giving brochure.
* At the Feb. 21 Planned Giving Committee meeting, Bing Johnson was nominated as Asset Manager. He subsequently agreed to serve and was approved by email vote by members of the Committee. He will replace Tom Hiebel.
* Action item:
  + ***The Unitarian Universalist Fellowship of Clemson (UUFC) Board of Trustees authorizes the updating of signatories on UUFC investment accounts.***

***The UUFC President (Virginia Parrish-Loy, ) the Congregational Finance Officer (Lawrence Fredendall) and Treasurer (Elena Dimitrova) shall be signatories on the following accounts:***

***American Century Capital Preservation Fund***

***USAA Income fund***

***TIAA CREF Social Choice Equity Fund***

***Green Century Equity Fund***

***South Carolina Credit Union***

***The UUFC President (Virginia Parrish-Loy) and Congregational Finance Officer (Lawrence Fredendall) shall be signatories on the UUA General Endowment Fund account.***

***The signatories on the Schwab Brokerage Account shall be the Congregational Finance Officer (Lawrence Fredendall) the Treasurer (Elena Dimitrova) and the Planned Giving Committee Asset Manager (Bing Johnson,) who was duly appointed by the Planned Giving Committee at their February 2016 committee meeting.***

***Furthermore as new officers are elected due to vacancies or normal election cycles, the Board of Trustees authorizes that signatories be udpated to reflect the names of persons serving in those official UUFC positions.***

* + - Motion: Toni
    - Second: Ginny
    - Unanimous

**Treasurer’s Report- Larry**

* Discussed FY15 budget final donations and spending.
* Action item:
  + ***Motion to finalize the FY15 budget report.***
    - Motion: Tom
    - Second: Liz
    - Unanimous
  + ***Motion to approve the FY16 budget.***
    - Motion: Tom
    - Second: Chad
    - Unanimous

**New Business: Ginny**

* Elizabeth is stepping down as President-elect to concentrate on writing her genealogy book.
* **Action item:**
  + ***Move that we elect Sarah McNeill as President Elect.***
    - Motion: Tom
    - Second: Nancy
    - Unanimous
* Discussion on changing investment procedures will be tabled until April board meeting.
* Connie Goodbread will facilitate a leadership discussion on March 16th and 17th (Wednesday and Thursday) focused on building future leaders.
* The Conflict Resolution and Leadership Workshop will be held on March 19th (Saturday).

Stewardship 2017 (Celebrate) - Liz gave an overview of the upcoming stewardship program. Requested help in picture taking, teens will be asked to help.

**Adjourn 8:45 pm**

**Report**

Planned Giving Report