

The Unitarian Universalist Fellowship of Clemson is Now Hiring!

JOB POSTING: **Part-Time Director of Lifespan Faith Formation (DLFF)**

Fair Compensation; Part-time (15 hrs/week)

Unitarian Universalist Fellowship of Clemson (U UFC)
230 Pendleton Rd, Clemson, SC 29631
864-654-5959; dlre@uufc.org

Job Description: Under the supervision of Minister Terre Balof, the Director of Lifespan Faith Formation (DLFF) will provide leadership for the Faith Formation activities for all ages, with a focus on the Spiritual Development of Children. Our leadership is in the midst of envisioning our future, our new DLFF will assist us with the institutional transformation required to dream, design, staff, socialize, run, evaluate and reform all our Faith Formation activities, with a focus on our ministries to children and their families. See attached job description for more details.

Major areas of responsibility: program evaluation and design, administration, curriculum selection and development, volunteer inspiration, recruitment and training, and instructional oversight. The DLFF will have some responsibilities providing adult faith and worship support, as agreed upon collaboratively by the DLFF and Minister.

Desired Skills: Our DLFF should have excellent administrative and communication skills, a strong understanding of UU identity/spiritual beliefs in harmony with Unitarian Universalist principles, the ability to collaborate effectively with multiple groups, know how to create and maintain a welcoming space, a willingness to support lay leaders to create sustainable Family programs, a vision for faith development for all ages.

Minimum Requirements: Experience coordinating volunteers, administration and project management, multigenerational programming experience. Facility working with Google Docs, Dropbox, Word, Excel, PowerPoint, and other online platforms.

Conditions of Employment: We plan to have our new, settled DLFF join our community of faith on September 1st, 2018. Our new staffer could also begin before that, if available, and if special arrangements are made.

To apply for this position: Please send a resume, letter of interest and references to: DLFF Search Team at dlre@uufc.org. Applications are due by Monday, July 30, 2018. For more information regarding our congregation please visit our website at www.uufc.org. (864) 654-5959. Interviews will hopefully happen August 13-14, with a decision made by August 20.