**UUFC Board of Trustees**

**Wednesday, June 17, 2015 7:00pm**

**Minutes**

Board Members Present: Toni King, Liz Branstead, Susan Clay, Mary Orem, Ginny Parish- Loy, Pat Zungoli, Cecil Huey, Larry Fredendall

Absent: Chad Carson

Staff Present: Rev. Terre Balof

Member in Attendance: Kristin Trowell

**Opening Words –** Toni

**Welcoming Committee** – Kristin Trowell.

* There is a new name for Welcoming Congregation Committee - the UUFC Diversity and Social Justice Coalition. Mary Orem invited Kristin to the next Council on Committee meeting to discuss this committee and to participate in future Council meetings held monthly.

**Review and Approval of May Minutes**

**Moved and approved.**

**Minister's Report** – Rev. Terre Balof

* Request from Clemson University to write a letter on our letterhead to indicate our support for the inter-church diversity project. Rev. Terre has done this already.
* Rev. Terre handed out a two-page 18-month calendar. Currently there are conflicts for space at the church.
* Facility update and upgrades: Would like to replace carpet, update sound equipment. We can do windows and doors in our current budget. When we put in the raised platform, we’ll upgrade all the wiring for better sound and increased capabilities.
* We really need a social function committee. The picnic last Sunday was good for introducing new members to UUFC. Question for Mary: Is the Social Committee an extension of the membership committee?
* We need to explore additional and better ways to welcome and integrate new people. Covenant groups are one of the good ways to integrate new people.
* Interfaith Youth Corps – Casey Jones, a student at Morehouse College, Atlanta, will be a guest speaker later this year.

**Council of Committees Report** – Mary Orem

* Last month there was no meeting. Currently this is not an effective group. She is concerned for the future of the council.
* Linda Law is the new Membership Chair.
* General Assembly has an offsite virtual general assembly program. We can meet here. June 25-27 is General Assembly, held this year in Portland, OR. Rev. Terre is attending in person.

**Old Business**

* Toni – a reminder that she will be traveling for about 8 weeks this summer. Ginny Parish-Loy, President-Elect, will be in charge.
* Strategic Planning update/summer scheduling

Saturday, July 11 from 9-12: we will create our UUFC vision and mission statements.

Saturday, August 8 from 9-12 we will establish goals to realize the vision and mission. We need to make sure we have steps to realize the dream, the vision.

* + Cecil: note that we are also making plans for people who aren’t here yet. We also need to establish operational goals as well as long term goals.
  + Ginny: we have a lot of goals but they need to be organized and all of them collected “in one place.”
  + What is our time frame for our strategic planning: 5 years? 10 years?
  + Rev. Terre: it is useful to set up annual Board review of where we are and what we need to do. This is best done in January every year. We need to dedicate a board meeting to review our Vision, Mission, and Goals.
  + Membership now is about 153 people (110 units). The social room is too small to hold our membership.
  + Cecil: UUs are well-placed to attract millennials.
  + Ginny: we are deliberately inviting gen-xers and millennials to Strategic Planning meetings.
  + Consensus: create operational goals that will fit into longer term goals.

Spend time educating people about needs – use Weekly Connection, bulletin boards.

**Treasurer's Report/Discussion of 2016 Budget Draft – Larry**

**Finance Council Meeting report**

* Larry and the council drafted a 2016 budget based on input from committees.
* At the next Board meeting, Board members will review and finalize comments.
* There’s particular interest in expanding our different kinds of fund raising.

**Budget Process, Strategic Planning, and Strategic Planning:**

* Stewardship will be looking for the proposed 2016 budget no later than the July 22 Board meeting. They may need Larry's help in translating the spreadsheet document into a pie chart or other visual tool to show membership how the expenses are being allocated.
* Stewardship will need 2016 Goals as soon as possible. They have a volunteer designing the brochure who has asked for all the copy for the brochure by the first week in August. With the goal setting portion of the Strategic Plan set for August 8, this will create a time crunch which hopefully everyone can work around.
* One possibility (to ease the crunch) that has been raised is moving the Stewardship Sunday (campaign kick-off) from October 4 to one week later, to October 11.  The board has no objection to moving the date to a week later. Stewardship Committee and the Minister will discuss this further.
* 2015 Accomplishments for Stewardship campaign brochure: Toni or Ginny will work with Finance to craft an accomplishment list for Governance and Finance and get it to Stewardship in July.
* 2015 Accomplishments for RE and other UUFC activities: Rev. Balof and Theresa Pizzuto will prepare this for Stewardship in July.

**New Business**

None

**Adjourn 8:50 p.m.**

Respectfully submitted

Elizabeth Branstead, Secretary

**Calendar:**

**July 29 –** Next UUFC Board meeting at 7:00 p.m. Social Hall

**Saturday, July 11** – Strategic Planning from 9-12, Social Hall. Agenda: create vision and mission statements

**Saturday, August 8** – Strategic Planning from 9-12. Agenda: establish goals.

**Reports:**

Rev. Terre – 18 month calendar (2 pages)

Finance Council Report – Larry (6 pages)